












Adding your GreenSign certification within HRS Hotel-Backend

Log into your HRS Profile.

To add your certification into Green Stay's assessment platform, go to "Certification Assessment" under the desired level (Advanced or Professional).

Advanced Level	Professional Level
1 Terms and Conditions * 	1 Terms and Conditions * 
2 Advanced Criteria Assessment * 	2 Professional Criteria Assessment * 
3 Footprint Assessment * 	3 Footprint Assessment * 
4 Certification Assessment 	4 Verification Assessment * 
5 Sustainability Program Assessment 	5 Certification Assessment 
	6 Sustainability Program Assessment 

Then, click on the option "Add certificate".

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Certification assessment

In this section you can provide information about existing ecological sustainability certifications for your establishment. When you provide a certificate reference that has ongoing validity, the HRS platform will display its information alongside your status display to end users.

No certificates available. You may add certificates when available.

[Add certificate](#)

[Imprint](#)

[Data Protection](#)

[Cookie Policy](#)

[Partner Login](#)

Here you need to add:

- Certificate ID (if this is not available into GreenSign's certification documents, users can simply add "0" here)
- Issuing Company: GreenSign
- URL to either the certification or issuer company website
- Validity period

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And then submit the certificate.

Green Stay Initiative Certificate Submission







In this section you may provide a reference to a certificate about environmental sustainability being actively managed and improved in your establishment. It is required that the certificate was issued by an **independent third-party**, who is specialized in the areas of ecological sustainable business practices, inspection, verification, assurance, testing or certification. The certification process must incorporate comprehensive review of **strict criteria on environmental sustainability** being implemented in your business operations in the establishment.

Certificate ID *	<input type="text"/>
Issuing Company *	<input type="text"/>
URL (pointing to online certificate or issuer company website) *	<input type="text" value="https://..."/>
Validity period *	<input type="text" value=""/> <input type="text" value=""/>

[Submit certificate](#)

Adding your GreenSign verification documents (only required for Green Stay Professional level)

Go to "Verification Assessment" under the Professional Level.

Professional Level	
1	Terms and Conditions * 
2	Professional Criteria Assessment * 
3	Footprint Assessment * 
4	Verification Assessment * 
5	Certification Assessment 
6	Sustainability Program Assessment 

Here you need to fill in the following fields:

- Verification ID: (if this is not available into GreenSign's verification documents, users can simply add "0" here)
- Certifying organization: here you can select GreenSign
- Reference: here you can add two verifications. One for GreenSign Hotel Carbon Footprint and another for GreenSign Hotel Criteria
- Validity period of the verification
- URL to the document or issuer company website

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Add verification

Verification ID *

Certifying organization *

Reference *

Validity period *

URL (pointing to online verification document) *

[Imprint](#) [Data Protection](#) [Cookie Policy](#)

- Applus
- Bureau Veritas
- Certified Green Hotel
- DEHOGA
- DEKRA
- Deloitte
- DNV
- DQS
- EarthCheck
- Ernst & Young
- EU Ecolabel
- Green Globe
- Green Key
- Green Key International
- Green Sign
- ibex fairstay
- Intertek
- Kiwa
- KPMG
- Merieux NutriScience

Reference *

Validity period *

URL (pointing to online verification document) *

- Carbon Footprint Waste Assessed
- Carbon Footprint Waste Reduced
- Carbon Trust Product Carbon Footprint
- Carbon Trust Standard for Zero Waste to Landfill
- GHG Protocol Product Standard
- Green Globe
- Green Key Global Hotel
- Green Stay Initiative Professional Criteria
- GreenCircle Diversion from Landfill
- GreenCircle Zero Waste to Landfill
- GreenSign Hotel Carbon Footprint
- GreenSign Hotel Criteria